

RESOLUTION 6.6

FINANCIAL MATTERS FOR THE TRIENNIUM 2017-2019

The Meeting of the Parties to the Agreement on the Conservation of Cetaceans of the Black Sea, Mediterranean Sea and Contiguous Atlantic Area:

Recalling Article IX, paragraphs 1 and 2, of the Agreement, stating that the Parties shall determine the scale of contributions to the budget and that the Meeting of the Parties shall adopt a budget by consensus,

Acknowledging with appreciation:

- the financial support and the contributions in kind provided by the Government of H.S.H. the Prince of Monaco for the Permanent Secretariat under the Headquarter Agreement,
- the voluntary contributions provided by the Government of Monaco, and the co-financings from RAC/SPA, IUCN and the French Agency for Marine Protected Areas,
- the financial support provided by MAVA Foundation,
- the support from Partner Organisations for Agreement activities,

Stressing the importance of the payment by all Parties of the contributions due to the budget of the Agreement,

1. *Takes note* with satisfaction of the audited accounts for the period 2014-2016 presented by the Permanent Secretariat;
2. *Agrees* to review at Seventh Meeting of Parties the option of transferring, if appropriate, some of the unspent balance of previous triennium funds (including some unpaid pledges that might be received) to the Supplementary Conservation Fund;
3. *Agrees* to provide financial support for the participation to the ACCOBAMS Meetings of the Parties of delegates (one delegate by country) from countries with middle and low incomes, as classified by the World Bank in July 2016 and as listed in [Annex 5](#) to the present Resolution, excluding countries with arrears of more than three years of contribution to the Trust Fund;
4. *Adopts* the Budget for 2017-2019, as in [Annex 1](#) to the present Resolution;
5. *Confirms* that Parties shall contribute to the budget, in accordance with Article III, paragraph 8 (e), of the Agreement, at the scale agreed upon by the Meeting of the Parties;
6. *Agrees* to the scale and amounts of contributions of Parties to the Agreement, as listed in [Annex 2](#) to the present Resolution, and to the application of that scale to new Parties *pro rata* of the remaining financial year;
7. *Takes into consideration* Resolution 6.5 of the Meeting of the Parties on the Work Programme for the period 2017-2019;
8. *Requests* Parties, in particular those that pay the minimum contribution, to consider paying for the entire triennium in one instalment at the beginning of the period;
9. *Further requests* Parties to pay their contributions as promptly as possible, but in any case no later than at the end of March of the corresponding year;

10. *Recommends* that Parties provide additional support to Countries in need of capacity-building and assist them in implementing the Agreement throughout the triennium 2017-2019;
11. *Invites* Parties, Range States and organisations to consider the feasibility of providing adequate personnel for the Permanent Secretariat;
12. *Also invites* States that are not Parties to the Agreement, as well as governmental, intergovernmental and non-governmental organisations and other possible donors, to consider contributing to the implementation of the Agreement on a voluntary basis;
13. *Asks* the Parties that have unpaid pledges to pay their pending contributions within a reasonable time, at the latest two to three months after the end of 2016, in order to close the budget for the 2014-2016 triennium, as soon as possible;
14. *Encourages* individual Parties and Range States, when allocating funds for ACCOBAMS-related research, to take into account the priorities of the ACCOBAMS Work Programme and *asks*, as appropriate, for the advice of the Scientific Committee in identifying activities that:
 - a. are most directly in accord with the conservation priorities identified in Resolutions adopted by the Parties, in particular the Work Programme and
 - b. will directly assist the Scientific Committee in its priority work;
15. *Approves* the terms of reference for administration of the Agreement Budget for the period 2017-2019, as set out in [Annex 3](#) to the present Resolution, as well as the guidelines for the acceptance of financial contributions, as set out in [Annex 4](#), provided that no voluntary contribution shall entail any present or future financial liability for the Agreement Trust Fund without the prior consent of the Parties or the Bureau;
16. *Entrusts* to the Permanent Secretariat with the task of exploring the availability of appropriate additional funds to support the implementation of the Agreement;
17. *Mandates* the Executive Secretary, as he/she prepares for the 2020-2022 budget proposal, to include an option based on the outcomes of the functional assessment as Resolution 6.3 stipulates.

ANNEXES

[Annex 1](#): Budget 2017 -2019

[Annex 2](#): Annual contributions of Parties to the Trust Fund of ACCOBAMS

[Annex 3](#): Terms of reference for administration of the Budget

[Annex 4](#): Guidelines for accepting voluntary financial contributions

[Annex 5](#): Eligibility for funding to attend the Meetings of the Parties to ACCOBAMS

ANNEX 1
BUDGET 2017 – 2019

		2017	2018	2019
Administration and general management				
110	Administrative staff			
1 101	Executive Secretary allowance	20 600	20 600	20 600
1 102	Programme Officer	41 040	41 430	41 820
1 103	Accountant	11 550	11 660	11 700
1 104	Assistant	-	-	-
120	Administrative support			
1 201	Coordination Units	7 200	7 200	7 200
1 202	Translators	1 000	1 000	1 000
1 203	Reviewers	0		
1 204	External Assistance	3 000	3 000	2 300
130	Travel			
1 301	Secretariat staff	17 500	17 500	15 000
140	Bank fees	750	760	780
150	Hospitality	600	600	600
Total administration and general management		103 240	103 750	101 000
Total administration and general management for the triennium 2017 - 2019		307 990		
Host country contributions under HQA *		661 200**		
TOTAL cost administration and general management including In cash and in kind contributions under HQA*		969 190		

* In accordance with appendix 1 (Financial arrangements between the Government of H.S.H the Prince of Monaco and the Permanent Secretariat of ACCOBAMS) of Resolution 6.2 on Amendment to the Headquarters Agreement with the Host Country. This amount includes both in cash and in kind contributions.

**Indicative value of the contributions of the Principality of Monaco, under the Headquarters Agreement with the Host Country.

		2017	2018	2019
Institutional Meetings				
210	Meeting of the Parties	0	5 000	57 000
220	Scientific Committee	20 000	29 000	-
230	Bureau	6 200	6 200	10 500
240	Regional Workshops	-	20 000	-
250	Follow-up Committee Meeting	0	5 000	-
Total institutional Meetings		26 000	65 200	67 500
Total institutional Meetings for the triennium 2017 - 2019		158 700		

		2017	2018	2019
Support to Conservation actions				
51	Capacity-building	10 000	20 000	5 000
	Assistance to Countries			
52	Human-cetacean interactions / Emergency situations	12 000	30 000	5 000
	Collisions			
	Interactions with fisheries			
	Pollution impacts			
53	Habitats / Research and monitoring	10 000	20 000	5 000
	Monitoring cetaceans status			
	Conservation plans			
	Marine Protected Areas			
54	Public awareness / Dissemination of information	15 000	13 500	15 000
	Databases management			
	Public awareness			
55	Project officer	39 500	39 870	41 040
Total conservation actions		86 500	123 370	71 040
Total conservation actions for the triennium 2017 - 2019		280 910		

		2017	2018	2019
Total administration, meetings and conservation		215 940	292 320	239 540
Total budget for the triennium 2017 - 2019		€747 800		
Total budget for the triennium including In cash and in kind contributions under HQA		1 409 000***		

*** The indicative value of the contributions of the Principality of Monaco for the triennium, under the Headquarters Agreement with the Host Country, is €661 200.

ANNEX 2
ANNUAL CONTRIBUTIONS OF PARTIES TO THE TRUST FUND OF ACCOBAMS

	UN Scale 2017-2019	ACCOBAMS Key 2017-2019	Annual Contribution 2017-2019
Albania	0,008	0,10	1 500
Algeria	0,161	2,01	4 328
Bulgaria	0,045	0,56	1 500
Croatia	0,099	1,24	2 661
Cyprus	0,043	0,54	1 500
Egypt	0,152	1,90	4 086
France	4,859	25,98	64 769
Georgia	0,008	0,10	1 500
Greece	0,471	5,89	12 662
Italy	3,748	25,98	64 769
Lebanon	0,046	0,58	1 500
Libya	0,125	1,56	3 360
Malta	0,016	0,20	1 500
Monaco	0,01	0,13	1 500
Montenegro	0,004	0,05	1 500
Morocco	0,054	0,68	1 500
Portugal	0,392	4,90	10 538
Romania	0,184	2,30	4 947
Slovenia	0,084	1,05	2 258
Spain	2,443	22,32	55 619
Syrian Arab Republic	0,024	0,30	1 500
Tunisia	0,028	0,35	1 500
Ukraine	0,103	1,29	2 769

ANNEX 3
TERMS OF REFERENCE FOR ADMINISTRATION OF THE BUDGET

1. The terms of reference for administration of the budget of ACCOBAMS shall refer to the financial years beginning 1st January 2017 and ending 31st December 2019.
2. The budget shall be administered by the Executive Secretary.
3. The budget shall be administered according to these Terms of reference.
4. The financial resources of the budget shall be derived from:
 - (a) Contributions from the Parties according to Annex 2, as well as contributions from new Parties, and
 - (b) Voluntary contributions from Parties, contributions from States not Party to the Agreement, other governmental, intergovernmental and nongovernmental organisations and other sources.
5. All contributions to the budget shall be paid in Euros.
6. With regard to contributions from States that become Parties after the beginning of the financial period, the initial contribution (from the first day of the third month after the deposit of the instrument of ratification, acceptance or accession, until the end of the financial period) shall be determined *pro rata* on the basis of the contributions of other Parties according to the adopted scale of assessments and depending on the remaining annual financial exercise.
7. Contributions by all Parties throughout the triennium 2017-2019 are calculated on the basis of the United Nations scale of assessments applicable for 2016, with the modifications needed to adapt it to the ACCOBAMS Parties.
8. The contributions are due on 1st January 2017, 1st January 2018 and 1st January 2019. Contributions shall be paid into the following account:

<i>Account holder</i>	<i>Swift code</i>	<i>IBAN code</i>
ACCOBAMS	CFMOMCMX	MC 02 1273 9000 7001 0702 3000 M76

9. For the convenience of the Parties, the Executive Secretary shall notify as soon as possible the Parties to the Agreement of their assessed contributions for each of the years of the financial period.
10. Contributions received into the budget and not immediately required for financing activities shall be invested at the discretion of the Executive Secretary, in consultation with the Bureau, and any generated income shall be used to implement the Agreement.
11. The budget shall be audited by a fund management controller.
12. The budget estimates of income and expenditures for each calendar year of the financial period shall be prepared in Euros and submitted to the Meeting of the Parties to the Agreement.

13. The estimates for each calendar year covered by the financial period shall be divided into sections and objectives of expenditure, be specified according to budget lines, be consistent with the programmes of work to which they relate, and be accompanied by information as may be required by or on behalf of the contributors.
14. The proposed budget, including all the necessary information, shall be dispatched by the Permanent Secretariat to all Parties at least 90 days before the date established for the opening of the Meeting of the Parties.
15. The budget shall be adopted by consensus at the Meeting of the Parties.
16. With the authorization of the Bureau, the Permanent Secretariat of the Agreement can make transfers from one budget line to another.
17. Should the Permanent Secretariat anticipate a shortfall in resources over the financial period, the Permanent Secretariat shall consult the Bureau about its priorities for expenditure.
18. Commitments against the resources of the budget may be made only if they are covered by sufficient income.
19. A secured fund is created, equivalent to thirty per cent of the administrative budget.
20. At the end of each calendar year of the financial period, the Permanent Secretariat shall submit the accounts of the year to the Bureau. These shall include details of actual expenditure and comparisons with the original provisions for each budget line.
21. The Permanent Secretariat shall give the Bureau an estimate of proposed expenditures for the coming year simultaneously with, or as soon as possible after, the communication of the accounts and reports referred to in the preceding paragraphs.
22. The Permanent Secretariat shall present the audited accounts for the financial exercises to the Meeting of the Parties.
23. The present terms of reference shall be implemented by the Executive Secretary.

ANNEX 4

GUIDELINES FOR ACCEPTING VOLUNTARY FINANCIAL CONTRIBUTIONS

1. General Rules

No voluntary contribution, gift or donation for a specific purpose may be accepted if incompatible with the policies and aims of the Agreement or the CMS.

2. Approval of donors

- 2.1 Donors who are not governmental Institutions of Parties or Economic Integration Organisations or riparian States not Party to the Agreement, must be approved as such by the Bureau before their contributions are accepted by the Permanent Secretariat.
- 2.2 Sources known to have been involved in interests or activities which conflict with the aims of the Agreement or the Convention on the Conservation of Migratory Species of Wild Animals and any Organisation or individual who has deliberately brought, or might bring, the Agreement into public disrepute, shall be excluded. The same shall apply where there is a risk that a source might try to influence the decisions of any organ of the Agreement where in the opinion of the Scientific Committee, this source has, or has had in the past, an environmentally unfriendly attitude.

3. Acceptance of voluntary contributions

- 3.1 Voluntary contributions shall only be accepted when the purpose is consistent with the policies and aims of the Agreement.
- 3.2 No voluntary contributions shall have an immediate or ultimate financial liability for the Agreement Trust Fund without the prior consent of the Parties or the Bureau.
- 3.3 All monetary contributions shall be paid in freely convertible currency; exceptions may, however, be made for special projects if the currency in question can effectively be used.
- 3.4. Voluntary contributions in kind may be accepted, provided that they are used to cover activities approved by the Meeting of the Parties. These may include, inter alia, direct or indirect involvement in a joint project, free office accommodation, equipment, or the secondment of staff.

ANNEX 5**ELIGIBILITY FOR FUNDING TO ATTEND THE MEETINGS OF THE PARTIES TO ACCOBAMS**

Based on the scale of middle and low incomes, from the World Bank in July 2016, the Permanent Secretariat is authorised to cover, upon budget availability, the travel and accommodation fees of the representatives of the following Parties for the Meetings of the Parties of ACCOBAMS (one delegate/Party):

- Albania
- Algeria
- Bulgaria
- Egypt
- Georgia
- Lebanon
- Libya (pending on settlement of unpaid pledges)
- Montenegro
- Morocco
- Romania
- Syrian Arab Republic
- Tunisia
- Ukraine