

---

## SEVENTH MEETING OF THE PARTIES TO ACCOBAMS

GRAND HYATT HOTEL  
Istanbul, Republic of Turkey

5<sup>th</sup> - 8<sup>th</sup> November 2019

---

### SPECIAL NOTE

The Permanent Secretariat has the pleasure to inform you that a special event dedicated to the ACCOBAMS Survey Initiative will be organized on the morning of Monday 4<sup>th</sup> November 2019 at the Grand Hyatt Hotel.

**All MOP7 participants are invited to attend. Information will be sent in due time by the Permanent Secretariat.**

### GENERAL INFORMATION

#### GEOGRAPHICAL LOCATION OF ISTANBUL

Istanbul, formerly known as Byzantium and Constantinople, is the most populous city in Turkey and the country's economic, cultural and historic center. Istanbul is a transcontinental city in Eurasia, straddling the Bosphorus strait (which separates Europe and Asia) between the Sea of Marmara and the Black Sea. Its commercial and historical center lies on the European side and about a third of its population lives in suburbs on the Asian side of the Bosphorus. With a total population of around 15 million residents in its metropolitan area, Istanbul is a bridge between the East and West.

#### ACCESS TO ISTANBUL

Istanbul is accessible from all over the world and can be reached by plane.

There are two airports operating flights from all over the world:

**ISTANBUL AIRPORT (IST):** <https://www.istairport.com/en>

**SABIHA GÖKÇEN AIRPORT (SAW):** <https://www.sabihagokcen.aero/homepage>

#### TIME ZONE

Standard Time Zone: UTC/GMT + 3 hours

Time Zone Abbreviation CET - Central European Time

#### WEATHER

In November, the average temperature in Istanbul varies from 10° /15°C. Web site: [www.accuweather.com](http://www.accuweather.com)

#### VISAS

The entry and stay of participants on Turkish territory will be allowed for holders of valid travel documents (including stamps, visas and authorizations allowing the entry and stay on the Turkish territory).

**It is required to have a travel document/passport valid for at least 6 months as from the date of your arrival in Turkey.**

Visa demands should be done at the Turkish Consulate or Embassy in the participant's country. The official invitation letter will be necessary for the visa demand.

Participants from the following countries can apply directly online, on the Turkish Government website: <https://www.turkeyvisagov.com/>, provided they have a valid credit card:

**Algeria, Croatia, Cyprus, Egypt, Libya, Malta, Portugal and Spain.**

**Exemptions from visas:** *(Non-exhaustive list that can change at any time)*

**Official and ordinary passport holders are exempted from visa for their travels with touristic purposes and transit from Turkey, up to 90 days within six months starting from the first entry date:**

- Albania
- Bulgaria
- France
- Georgia
- Greece
- Israel
- Italy
- Lebanon
- Libya
- Monaco
- Montenegro
- Morocco
- Romania
- Russian Federation
- Slovenia
- Syria
- Tunisia
- Ukraine

#### **INSURANCE COVERAGE**

Participants are advised to obtain a private insurance against possible loss, accidents, or damages occurring during their stay. The Government of the Republic of Turkey cannot be held responsible.

#### **ELECTRICAL APPLIANCES**

In the Republic of Turkey, the electrical voltage is 220V/ 50MH – European plug type is used, therefore having converters to this type is recommended.

#### **OFFICIAL LANGUAGE & MONEY**

Turkish is the main language.

The official currency of the Republic of Turkey is the Turkish Lira (TRY). Exchange rate on 1<sup>st</sup> July 2019 is 6.60 TRY for 1€ (1 TRY is 0.15 €)

#### **CREDIT CARDS**

Credit cards which are most commonly accepted in hotels, restaurants and shops are Visa, American Express and Mastercard.

#### **SECRETARIAT CONTACTS**

During travelling, if you experience any kind of trouble, please contact:

- Mrs. Florence Descroix-Comanducci : 00 33 6 07 93 27 18
- Mrs. Camille Montiglio : 00 33 6 07 93 60 43

## MEETING

### VENUE OF THE MEETING



#### **Grand Hyatt Istanbul**

Harbiye Mahallesi, Taşkişla Cd. No.1, 34367

Şişli/İstanbul, Turquie

Tel: +90 212 368 12 34

<https://www.hyatt.com/>

Meeting rooms: ground floor

### INTERPRETATION

Simultaneous interpretation will be available for the Meeting in the following languages: French, English.

### DOCUMENTS

All Meeting Documents will be available on the ACCOBAMS website: [www.accobams.org](http://www.accobams.org)

### OTHER SERVICES

Free WIFI access is available everywhere in the Hotel.

## REGISTRATION

### WELCOME OF THE DELEGATES

The welcome desk, located on the ground floor, next to the plenary room, will be opened as follow:

|                                   |                                  |
|-----------------------------------|----------------------------------|
| Sunday 3 <sup>rd</sup> November   | 4.00 pm - 6.00 pm (registration) |
| Monday 4 <sup>th</sup> November:  | 2.00 pm - 6.00 pm (registration) |
| Tuesday 5 <sup>th</sup> November: | 8.00 am - 6.00 pm (registration) |

**Should you require any assistance during your stay please contact the Permanent Secretariat.**

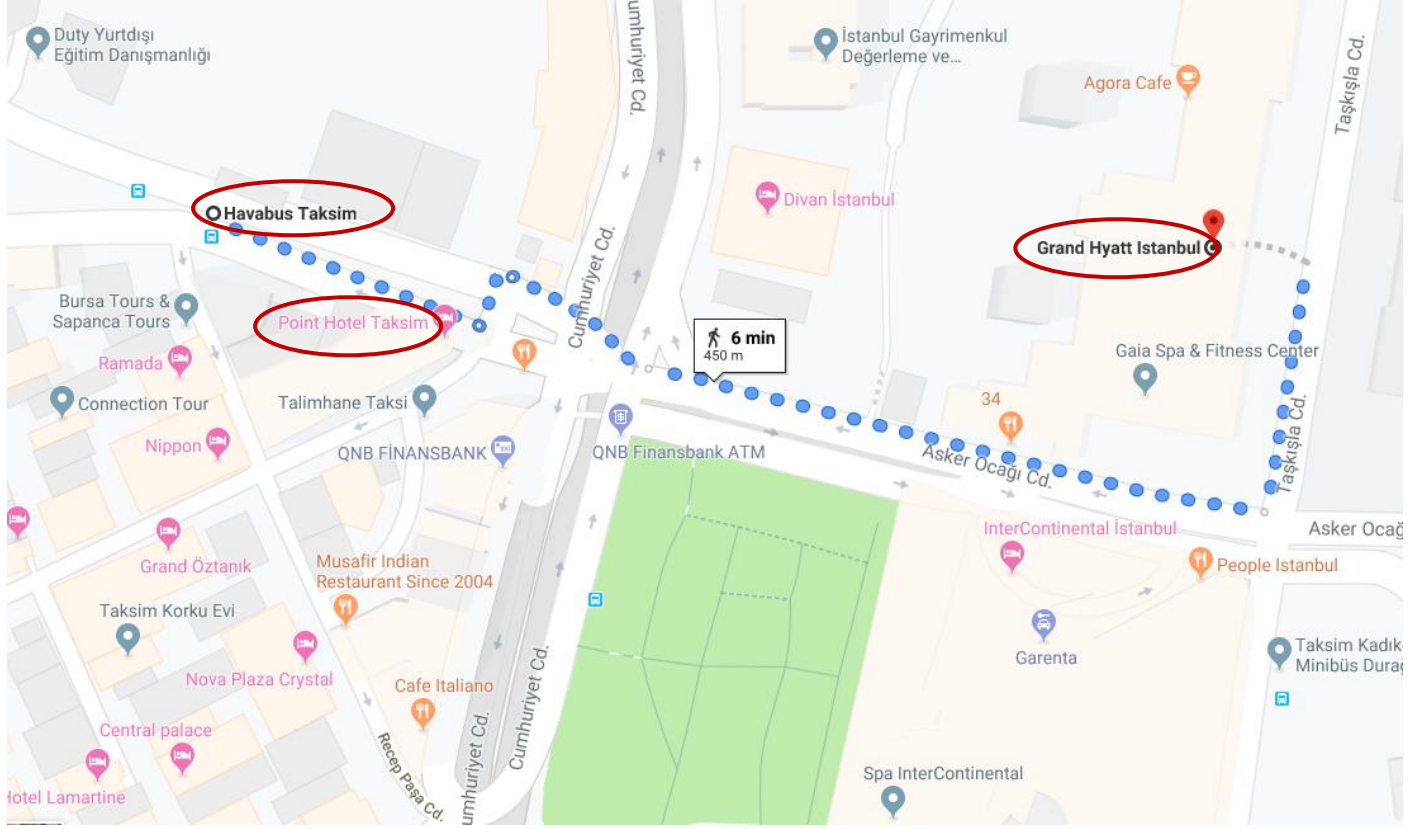
### BADGES

Badges will be issued to delegates upon registration. For security reasons, all participants are requested to wear the badges at all times.

## AIRPORT TRANSFER and WAY TO THE MEETING VENUE

The **Havabus airport shuttle bus line** can be used by participants arriving to **ISTANBUL AIRPORT** and **SABIHA AIRPORT** up to the **Taksim Bus STOP** (near the Point Hotel). The cost of one-way transfer is 18 TRY (about 4 EUR).

Route to the Grand Hyatt Hotel can be seen on the following map:



Taking a taxi is also an option. **Please make sure the taxi meter is on.** A taxi from Istanbul Airport or from Sabiha Airport to the Grand Hyatt Hotel will cost approximately 200 to 300 TRY depending on traffic conditions. Payment will be **ONLY** in cash in Turkish lira (TRY).

### PUBLIC TRANSPORT

You can use jetton/token or Istanbul Card for metro. Jetton cost 5 TL/TRY for one way. If you want to visit the city, the Istanbul Card is more economic. You can get it from any kiosk for 10 TRY, sometimes it is offered for free, but you need to charge it. After charging it will cost 2.60 TRY for one way by metro. You can keep the Metro Card for your next trip to Istanbul or give it back to any kiosk.

**The information below is for participants **NOT** financially supported by ACCOBAMS.**

### **ACCOMODATION GRAND HYATT ISTANBUL**

A batch of **20 rooms** have been pre-booked and are available until **July 20<sup>th</sup>, 2019**. The Permanent Secretariat of ACCOBAMS would like to draw your attention to the fact that the period of early November is very much in demand in terms of accommodation. It is therefore recommended to book the hotel in advance.

**Room rates:**

- Single room including breakfast and taxes is of 106.92 €
- Double room including breakfast and taxes is of 135.24 €

If you wish to book a room at the Grand Hyatt and benefit from the special rate, please contact directly the company **PROTEKA** in charge of the organization, they can propose some private transfers as well from and to the airports:

**M. Ünal ABDIK: [unalabdik@proteka.com.tr](mailto:unalabdik@proteka.com.tr) Tel: +90 536 225 50 42**

**Or**

**[accobamsmop7@proteka.com.tr](mailto:accobamsmop7@proteka.com.tr) Tel: +90 545 543 52 36**

Regarding **lunches** during the meeting period, the Grand Hyatt offers the open buffet and one soft drink for **38.94€**. If you wish to take advantage of this offer, please also specify it to the Company PROTEKA.

### **ACCOMODATION IN THE TAKSIM AREA**

Accommodation is to be arranged by participants themselves. Many hotels are located within the Taksim area and most of them are at a walking distance from the Grand Hyatt Hotel.

You can use the following service for hotel booking: [www.booking.com](http://www.booking.com)

The Permanent Secretariat would like to mention, in particular, Point Hotel Taksim – (<http://www.pointhotel.com/>). This hotel is a 5-minute walk to the Grand Hyatt Hotel.